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|  Faculty of Economic Sciences and Management - Nicolaus Copernicus University  in Toruń | AACSB-logo-accredited-color-RGB |

**NOTIFICATION FORM FOR EVENTS**

**TAKING PLACE IN THE FACULTY OF ECONOMIC SCIENCES AND MANAGEMENT**

1. Opis wydarzenia
* Type of the event:

|  |  |  |  |
| --- | --- | --- | --- |
| □ conference | □ training / workshop | □ open lecture | □ public debate |
| □ competition | □ charity event | □ fair | □ other ………….. which? |

* Name of the event or its theme:

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* Purpose of the event (e.g.: research and scientific, teaching, practical, charitable, etc.):

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* Language of the organised event:

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* Organiser of the event (name of person(s) or organisation):

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* Partners of the event:
	+ Internal (e.g.: research clubs, student organisations, departments, etc.)

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* + External (e.g.: companies, local government representatives, important personalities, etc.):

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* Patronage of the event:

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* Addressing the event (e.g.: pupils, students, NCU staff, etc.):

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* Expected size of the group interested in the event[[1]](#footnote-1):

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* Date of the event:

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1. COMPATIBILITY OF THE EVENT WITH THE MISSION OF WNEIZ

*I confirm the compatibility of the above described event with the mission of FESM in the area(s)*[[2]](#footnote-2) *:*

□ theoretically-oriented research activity

□ practice-oriented scientific and research activity

□ education using the latest developments in theory

□ education using the latest practical solutions

□ social responsibility

□ shaping attitudes of openness

□ formation of positive relations

 ………………………………………………

 signature of the person responsible for organising the event

The completed **electronic form** should be sent to Ms Katarzyna Durmowicz (MA) (at k.durmowicz@umk.pl) **within 7 days before** the planned event.

1. Please confirm the size of your group by submitting, **within 14 days** of the event, an attendance list in accordance with the model attached to this form or containing the data indicated therein (provided it is not a mass event and it is technically feasible to draw up a list). If it is not possible to draw up an attendance list, please make a note to that effect. [↑](#footnote-ref-1)
2. If the event you are organising does not fall into any of the categories listed, do not place an "X" in any of the boxes. [↑](#footnote-ref-2)